**Mission Sheet for KF5012**

Please create one of these sheets **for each mission you have done,** and please include these sheets **in your project submission**.

The point of this form is to give you a chance to direct us to the work you have done, so that marks can be given fairly, and without missing any of your work. We want you to draw attention to which work meets the criteria for the specified elements in the mission brief. Also this gives you a chance to draw attention to any work you have done that goes beyond expectations

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| Mission name | Project managment |
| Team name | The Royal Family |
| Student responsible for mission (it team write “team”) | Jay Dean |
| For team missions: should this mission be marked? | We chose to remove team missions. |
| In the project brief, the details for this mission outlined several **elements** that should be created for the mission. Please identify clearly which work meets which elements. | On github there is a Documentation folder, inside that folder is Jay. Going through the Jay folder there is a Folder for all project management materials.  Code of Conduct.docx Covers the code of conduct used by our team.  Risk assessment.pdf covers the risk analysis.  The meetings folder contains all meeting minutes as well as progress reports.  Skills audit.docx contains my skills audit. As well as what team members tasks.  And finally the project management.pdf contains everything else. |
| If you have work that you think means you have **gone beyond expectations** for the mission, please give details here. Note: this includes sensible work you have done to compensate for team members dropping out or team missions not being completed. | Well where to begin.  The model: Firstly it took until the 26th of march before we had an actual working model. And that was because I had to jump in an make it after finally feeling comfortable with project management. I’ve also single handedly crated a test file so that Kenneth who is working on solution testing can do his part easier.  I’ve handled all file uploads. I’ve even had to create the environment myself which was not a mission I took. But because I never really felt my team was helping at all. I would ask for the slightest bit of assistance and I would not get anything back. I tried to communicate with them however with coronavirus this caused quite a few ructions. |
| Any other **notes** you want to make about this mission. | I pretty much did all the work as far as I can see. There is a GUI however it does not work, I didn’t know this until the 11th so I didn’t attempt to fix it. I’ve done enough. |